

DATE: May 1, 2013

TO: All Accredited Organizations

**FROM: Kathy Chappell, MSN, RN
Director, Accreditation Program**

RE: Manual clarifications following changes to ANCC Accreditation requirements implemented on 5/1/2013

The following changes should be made to the original version and Revision 1.0 of the *2013 Primary Accreditation Application Manual for Providers and Approvers* as a result of the changes to ANCC Accreditation requirements implemented on 5/1/2013:

- Page 20 – delete definition for in-service; delete paragraphs from “In contrast, staff development activities” through “function in the role as RN.”
- Page 21 – delete Figure 4
- Page 22 – delete Table 3
- Page 26 – Accreditation/Approval Statement:
 - Remove “in all communications, marketing materials....ANCC-accredited organization.”
 - Replace with: “prior to the start of every educational activity and on each certificate of completion.”
- Page 31, 32, 40, 45, 46, 57, 60, 65, 67, 69, 79, 84, 85, 89, 91, 93, 96, 98, 100 – remove non-endorsement of products disclosure requirement
- Page 43, 63 (approved provider statement), 64 (individual activity approval statement), 82, 89, – Remove “All communications...and other documents..” and replace with “Prior to the start of every educational activity and on each certificate of completion.”
- Page 107 – delete definition for in-service
- Page 113 – Figure 4; Table 3