

**DATE:** August 19, 2016

**TO:** Practice Transition Accreditation Program™ (PTAP) - All Accredited Programs and Interested Customers

**FROM:** Sheri Cosme, DNP, RN-BC, Sr. Operations Manager

**RE:** PTAP Fee Structure Changes for 2017

The ANCC Accreditation Program will be implementing a revised accreditation fee structure in 2017 for new applicants and re-accrediting applicants for the Practice Transition Accreditation Program™ (PTAP). The current fee structure of one accreditation fee (covering both application and annual fees) during the application phase will be revised to a flat annual fee with an additional application fee during the year of application for accreditation/re-accreditation.

This fee structure change is being implemented for several reasons:

- A flat-fee system permits organizations to more easily budget accreditation expenses.
- The flat-fee system is congruent with our accreditor colleagues in medicine and pharmacy, permitting those organizations that have programs accredited by multiple organizations to plan budgeting expenses accordingly.

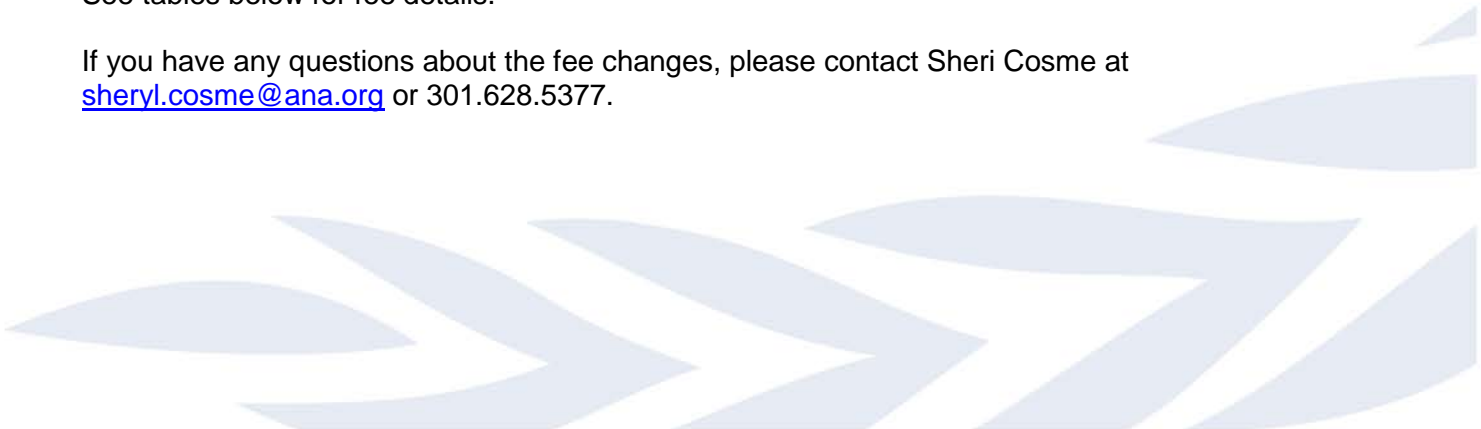
Starting in January 2017, new applicants for the Practice Transition Accreditation Program™ will be charged a flat annual fee. This annual fee will be billed by February 1 of each calendar year and will be due no later than April 1 of the same calendar year. In the year of application for accreditation, an additional charge of \$1,500 will be imposed to cover appraiser fees and expenses associated with the review process.

Starting in June 2017, re-accrediting applicants for the Practice Transition Accreditation Program™ will be charged a flat annual fee. This annual fee will be billed by February 1 of each calendar year and will be due no later than April 1 of the same calendar year. In the year of application for re-accreditation, an additional charge of \$1,500 will be imposed to cover appraiser fees and expenses associated with the review process.

There will be no annual fees for currently accredited programs until the program applies for re-accreditation. Fee changes will be implemented with re-accreditation and will be based on an annual flat-fee system. Additional fees associated with extension, withdrawal, late submission, and progress reports will not change.

See tables below for fee details.

If you have any questions about the fee changes, please contact Sheri Cosme at [sheryl.cosme@ana.org](mailto:sheryl.cosme@ana.org) or 301.628.5377.



**Current fee structure:**

Application Fees

All applicant programs	\$10,000
Two or more programs applying from the same organization	Contact PTAP office

Additional Fees

Appeal Process Fee	\$500
Reinstatement Fee	\$1,000
Applicant Found to be Ineligible	\$1,000 (remainder of application fee will be returned to applicant)
Late Submission Fee – Within 30 days of self-study due date	\$500 (in addition to application fee)
Deferral Fee	\$1,000 (in addition to application fee)
Withdrawal Fee: 61-120 days prior to self-study due date	\$1,000 (remainder of application fee will be returned to applicant)
Withdrawal Fee: 0-60 days prior to self-study due date	\$2,000 (remainder of application fee will be returned to applicant)
Withdrawal Fee After Self-Study Due Date/Submission OR Failure to Submit Self-Study after 30 Days	Forfeit full application fee
Second Progress Report Due for Failure to Correct Deficiencies in First Report	\$500
Third Progress Report Due for Failure to Correct Deficiencies in Second Report	\$1,000

**Revised 2017 fee structure for new applicants and re-accrediting applicants:**

Application Fees

	<b>Application Fee</b>	<b>Annual Fee</b>
All applicant programs	\$4,500	\$3,000
Two or more programs applying from the same organization	Contact PTAP office	

Additional Fees

Appeal Process Fee	\$500
Reinstatement Fee	\$1,000
Applicant Found to be Ineligible	\$1,000 (remainder of application fee will be returned to applicant)
Late Submission Fee – Within 30 days of self-study due date	\$500 (in addition to application fee)
Deferral Fee	\$1,000 (in addition to application fee)
Withdrawal Fee: 61-120 days prior to self-study due date	\$1,000 (remainder of application fee will be returned to applicant)
Withdrawal Fee: 0-60 days prior to self-study due date	\$2,000 (remainder of application fee will be returned to applicant)
Withdrawal Fee After Self-Study Due Date/Submission OR Failure to Submit Self-Study after 30 Days	Forfeit full application fee
Second Progress Report Due for Failure to Correct Deficiencies in First Report	\$500
Third Progress Report Due for Failure to Correct Deficiencies in Second Report	\$1,000